



# ARE YOU LOOKING FOR STUDENT VOLUNTEERS?

HERE'S WHAT OUR STUDENTS CAN DO FOR YOU:

([servingothers@uOttawa.ca](mailto:servingothers@uOttawa.ca) or 613-563-5945)

## FRONTLINE SERVICES AND ADMINISTRATION

- Provide frontline services to children, youth, seniors, Indigenous peoples, newcomers or LGBTQ communities, or in areas such as the environment, health, social enterprises, sexual and reproductive education or social services.
- Assist local, national and international organizations with programming or administrative tasks such as preparing briefing notes or correspondence.
- Help your organization understand target populations and sectors, maintain client relations or provide bilingual services.
- Apply their education in international development or Aboriginal studies.

## COMMUNICATION AND PUBLIC PARTICIPATION

- Help develop strategies and planning tools for marketing, communication, social media and outreach (e.g., environmental education campaigns, outreach material or presentations).
- Plan and/or facilitate events, conferences or important activities.
- Prepare website or social media content.
- Take part in market research and analysis.
- Draft surveys and/or carry out focus groups
- Prepare user-friendly survey summaries and reports with recommendations.

## PROGRAM PLANNING, IMPLEMENTATION & EVALUATION

- Draft planning strategies or business plans.
- Prepare terms of reference for program/activity evaluation and/or help to carry out the evaluation itself.
- Help develop documents, tools and processes to implement a project, or to contribute to quality improvement.
- Carry out audits (e.g., environmental waste, safety, capacity) and compile reports.
- Help design and implement projects or program components (e.g., community gardens, reforestation projects).
- Help develop policies and procedures (e.g., occupational health and safety, training briefings).
- Gather data and statistics to present findings.

## LITERATURE REVIEW & RESEARCH

- Research, analyze and report on sector-specific contexts, issues, practices or programming (e.g., health promotion, coaching, nutrition, environment) in relation to specific populations.
- Conduct a literature review on a specific topic (international development, environment, health, etc.) and make recommendations in a report or presentation.

Do you have an idea or project that could benefit from the support of motivated students?  
**Contact us!**